

## **AUDIT COMMITTEE**

**MONDAY 21 MARCH 2016**  
**7.00 PM**

**Bourges/Viersen Room - Town Hall**

***THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING***

### **AGENDA**

	<b>Page No</b>
<b>1. Apologies for Absence</b>	
<b>2. Declarations of Interest</b>	
<p>At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Head of Legal Services.</p>	
<b>3. Minutes of the Meeting Held on 8 February 2016</b>	<b>3 - 4</b>
<p>To approve the minutes of the meeting held on 8 February 2016</p>	
<b>4. Risk Management: Strategic Risks</b>	<b>5 - 28</b>
<p>To receive an update on the strategic risks for the Council.</p>	
<b>5. Outcome of the Code of Conduct Review</b>	<b>29 - 58</b>
<b>6. Internal Audit: Draft Internal Audit Plan 2016 / 2017</b>	<b>59 - 94</b>
<p>To receive and approve the Internal Audit Plan 2016 / 2017.</p>	
<b>7. Draft Annual Audit Committee Report</b>	<b>95 - 108</b>
<p>To receive and approve the Draft Annual Audit Committee Report prior to submission to Council.</p>	
<b>8. Account and Audit Regulations 2015</b>	<b>109 - 114</b>
<p>Issues emerging from the Account and Audit Regulations 2015</p>	

## INFORMATION AND OTHER ITEMS

### 9. Use of Regulation of Investigatory Powers Act 2000 (RIPA)

The Committee is asked to **NOTE** that there have been no RIPA authorisations in this quarter.

### 10. Approved Write-Offs Exceeding £10,000

The Committee is asked to **NOTE** that there have been no approved write-off amounts to report since 8 February 2016, which exceed the Council's Financial Regulation threshold of £10,000.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452233 as soon as possible.

### Emergency Evacuation Procedure – Outside Normal Office Hours

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>

#### Committee Members:

Councillors: Aitken (Chairman), S Scott, D Over (Vice Chairman), Sylvester, K Sharp, F Fox, A Shaheed and S Lane

Substitutes: Councillors: C Harper, Johnson, D Harrington, Whitby, N Sandford and J R Fox

Further information about this meeting can be obtained from Gemma George on telephone 01733 452233 or by email – [karen.dunleavy@peterborough.gov.uk](mailto:karen.dunleavy@peterborough.gov.uk)